



**SOMERSET WEST CITY IMPROVEMENT DISTRICT NPC  
2015/250540/08 NPC**

**135 Main Road, Nadmic Centre, Somerset West, 7130**

**www.swcid.co.za**

**| info@swcid.co.za**

**| 0832557657**

Notice is hereby given of the Annual General Meeting of the Somerset West Business Improvement District NPC that will take place on the 6 November 2018 at 16:00 at The Farm House Coffee Shop Restaurant, The Trading Post Centre, 53 Caledon Street, Corner of Caledon & Myburgh Street, Somerset West where the following items will be discussed.

**AGENDA**

1. Registration
2. Welcome & Apologies
  - 2.2 Membership
    - 2.2.1 resignations
    - 2.2.2 new members
  - 2.3 Quorum to constitute a meeting
3. Approval of previous members meeting minutes
4. Approval of agenda
5. Chairman's Report
6. Feedback on operations 2017-18
7. Noting of Audited Financial Statements 2017-18
8. Approval of budget 2019-20
  - 8.2 Approval of use of surplus funds 2019-20
  - 8.3 Approval of budget review 2018-19
9. Approval of implementation plan 2019-20
10. Appointment of auditors
11. Confirmation of Company secretary
12. Election of Board Members
13. General / Q & A
14. Adjournment

**Please note the following:**

**The present Directors of the Somerset West Business Improvement District NPC (SWBID) and their respective portfolios are:**

<b>Name</b>	<b>Current CID Portfolio</b>	<b>Company</b>
Michelle Stander (Theron)	Chair Person	Nadprop
Hendrik Johannes Julius Wild	Director	Hennie Wild Consulting
Yolanda Van Der Spuy	Director	VDS Accountants
Gerhard Nel	Director	Rola Group

All owners of Business property are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 19 October 2018 to be approved and accepted at a meeting of the Board of directors of the SWCID prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1) (b) of schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM but shall eligible for re-election." The following Directors Gerhard Nel and Michelle Stander, as the oldest serving directors, will resign. Gerhard Nel and Michelle Stander have made himself available for re-election as director. Form for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the Somerset West Business Improvement District NPC (SWBID) website at [www.swcid.co.za](http://www.swcid.co.za):

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan and Budget 2018-19
- Membership application form
- Nomination as Director form
- Proxy form