



Somerset West City Improvement District NPC (SWCID)  
2015/250540/08  
135 Main Road, Somerset West SP, Western Cape, 7130

## REQUEST FOR PROPOSAL

The Board of the Somerset West City Improvement District (SWCID) invites suitably qualified and experienced service providers to submit proposals for the Management of the SWCID.

*This invitation is not transferable and is for the attention of the addressee only.*

### Introduction

The SWCID NPC and its appointed Management Company is responsible for the execution of the SWCID Business Plan as approved by the City of Cape Town and in accordance with the City of Cape Town Special Ratings Area By-Law and Policy. The main aims of the SWCID are set out as follows:

### SWCID Goals

- Improve Public Safety significantly by proactive visible patrolling and cooperation with existing SAPS and City of Cape Town Law Enforcement efforts as well as other security service providers in the area.
- Creating a safe and clean public environment by addressing issues of maintenance and cleaning of streets, pavements and public spaces.
- Manage existing and new public infrastructure for the future benefit of all the users of the area.
- Protect property values.
- Attract new investment to the area.
- Support and promote social responsibility in the area
- The sustained and effective management of the SWCID area.

### Proposed Services

In order to address these needs the SWCID will be directed to address six main focus areas namely:

- a) The management of the SWCID operations;
- b) The provision of public safety and security measures in the public areas only;
- c) The cleaning, greening and maintenance of the public spaces in the area;
- d) In co-operation with the relevant City of Cape Town departments, actions will be taken to address and monitor urban management issues related to the public infrastructure in the SWCID;
- e) Through constructive partnerships with all the role-players in the SWCID a recycling initiative will be implemented to improve the sustainability of the businesses and potentially create employment opportunities and social upliftment in the area; and

- f) Marketing and promotional efforts will be undertaken to promote the SWCID as a well-managed and functioning business and residential node.

**Proposers must meet the following requirements:**

- Demonstrate and intimate knowledge of the various regulatory frameworks including, but not limited to, The Companies Act, the regulations pertaining to Special Rating Areas including By-Laws and Policies, Section 22 of the Municipal Property Rates Act (MPRA), the Municipal Finance Management Act (MFMA), and The Constitution.
- Provide detailed information on their existing infrastructure (e.g. vehicles, staff, equipment) and economies of scale that will support the management of the SWCID.
- Be experienced in running and administrating City Improvement Districts (CID's) and Special Rating Areas (SRA's). Track record to be submitted.
- Demonstrate experience in Public Safety, Urban Cleaning and Maintenance and dealing with the complex social problems prevalent in the area.

**Proposers must provide for:**

- 1 x CID management vehicle for the sole use of the CID manager to perform his management functions.
- All computer, electronic and office equipment required to perform the management function
- All communication facilities including internet connectivity, cell phone, data and airtime.

**Proposers are free to request further information which may be useful in informing the proposal process by sending an email to the Chairperson: Mrs M Stander - [michelle@nadprop.co.za](mailto:michelle@nadprop.co.za)**

**Proposal submission process**

All proposals should include:

- Business Proposal
- Company Registration Documents
- Tax Clearance Certificate

All tenders must be submitted by 11 September 2020 at noon to [michelle@nadprop.co.za](mailto:michelle@nadprop.co.za).